

**Vision 20/20:** A world-class rural school district. Demonstrating our **BEST.**

Behave Responsibly  
Exceed Expectations  
Scholarship First  
Team work always!



## Agenda

### HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF TRUSTEES

#### REGULAR MEETING

8/18/2015 - 7:00 pm

District Board Room

Estill, SC 29918

**New Mission:** The mission of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares *Each Child, Each Day*, and in *Every Classroom* to be college/career and citizen ready with no excuses.

■ **6:00 p.m. EXECUTIVE SESSION:** Vice-Chairperson, Elizabeth Haynes called the meeting to order. Lucius Moses made the motion to enter into executive session for the purpose to discuss the following:

- Human Resources – Personnel Matters
- Superintendent's Evaluation Criteria Review
- Student Disciplinary Matters
- Legal Matter
- Student out of District Transfer

The motion was seconded by Lucius Moses. The motion passed unanimously. John Gordon made motion to come out of executive session. The motion was seconded by Lucius Moses. (Questions, Discussion) ***The motion was unanimous.***

**GENERAL SESSION:** Board Members Present: Daisy B. Orr, Elizabeth M. Haynes, Lucius Moses, John Gordon, and Jaqueline Hopkins.

Additional Attendees: Superintendent, Martin L. Wright, ED.S., District Level Offices, Tiphani Gardner. *(see attached sign in sheet)*

**1.0** **Call to Order:** Vice-Chairperson, Elizabeth Haynes called the meeting to order.

**2.0** **Statement of Media Notification**

*All local news media was properly notified to include agenda availability on the district website.*

**3.0** **Approval of Agenda-** Mrs. Jacqueline Hopkins made a motion that we ***\*strike*** the following agenda items listed as follows:

- Office of Finance
  - Preliminary Audit Findings
- Office of Human Resources-Personnel Matters
  - New Expanded ADEPT Support and Evaluation System (Teacher Evaluation) – Ms. Bostick
  - Policy Updates for 2015
  - Employment Updates
- Office of Technology
  - District/School website updates
  - Project-based Learning Technology Device Pilot Implementation Plan

The approval of the revised agenda was moved and voted upon however item not seconded. *(The motion actually died due to no second motion)*. Mr. Wright rebutted, requesting that the agenda be directed back into place due to it not needing advance documentation as it did not require Board Action Items.

Mrs. Hopkins recanted her motion to allow the following items to remain:

- Office of Finance-Preliminary Audit Findings
- Office of Technology- Project- based Learning Technology Device Pilot Implementation Plan

The motion was seconded by Lucius Moses. (Questions, Discussion) Vice-Chairperson Haynes stated, "All in favor say YES," Opposes we have none. ***Motion passed unanimously.***

**4.0** **Approval of Minutes from 7/16/2015 –** Vice Chair, Elizabeth Haynes made motion that the minutes be approved, John Gordon seconded. (Questions, Discussion) Vice-Chairperson Haynes stated, "All in favor say YES," Opposes we have none. ***Motion passed unanimously.***

**5.0** **Public Comment Participation**

Any person may address the Board for a maximum of three minutes following the public comment card procedures. Each speaker must fill out a public comment card. The forum will be limited to 15 minutes.

- *(There were no public comment cards submitted).*

6.0	<p><b>Superintendent's Points of Celebration</b></p> <ul style="list-style-type: none"><li>Boardmanship Institute Recognition –Mr. Wright recognized the following two board members:<table><tr><td>John</td><td>Gordon</td><td>Level 2</td><td>Awarded: Certificate, silver pin</td></tr><tr><td>Jacqueline</td><td>Hopkins</td><td>Level 1</td><td>Awarded: Certificate</td></tr></table></li><li>New Tech Network Design- Mr. Wright announced the approval of Hampton County School District 2's application in regards to New Tech Network grant for Cohort 1.</li></ul>	John	Gordon	Level 2	Awarded: Certificate, silver pin	Jacqueline	Hopkins	Level 1	Awarded: Certificate
John	Gordon	Level 2	Awarded: Certificate, silver pin						
Jacqueline	Hopkins	Level 1	Awarded: Certificate						
7.0	<p><b>Superintendent's Division Updates</b></p> <ul style="list-style-type: none"><li><b>Office of Federal Programs &amp; Instruction</b><ul style="list-style-type: none"><li>Proficiency-based Course Descriptions- Course descriptions will be added to the September 15, 2015 board meeting agenda.</li></ul></li><li><b>Office of Finance</b><ul style="list-style-type: none"><li>July 2015 County Treasurer Report – Corine Miller reported the General beginning balance to be \$2,071,456.26 and the Ending balance \$1,544,656.10.<i>(Please see attachment)</i></li><li>Preliminary Audit Findings-Corine Miller informed the board members that this is the first year that the Food Service Department, managed by Ms. Cheryl Grant has been self-sustaining.</li></ul></li><li><b>Office of Human Resources-<i>*Strike</i></b><ul style="list-style-type: none"><li>New Expanded ADEPT Support and Evaluation System (Teacher Evaluation) – Ms. Bostick</li><li>Policy Updates for 2015</li><li>Public Information Officer Job Description- <i>Item was not stricken from agenda (The job description was not reviewed as the Superintendent believed that this item was removed from the agenda.)</i></li><li>Employment Updates</li></ul></li><li><b>Office of Technology</b><ul style="list-style-type: none"><li>District/School website updates -<i>*Strike</i></li><li>Project-based Learning Technology Device Pilot Implementation Plan- Ms. Akosha Hinkson provided a summary in regards to the (SDE-EIA: Technology/Device Pilot Project). Ms. Hinkson said that if our school district is selected to participate in the pilot project it will assist in the implementation of 1:1 Technology initiative and Project based learning.</li></ul></li></ul>								
8.0	<ul style="list-style-type: none"><li>Field Trip Policy- Mrs. Hopkins addressed concerns in regards to the adult staff to child ratio when attending field trips.</li></ul>								
9.0	<ul style="list-style-type: none"><li>Dress Code Policy- Mrs. Hopkins posed questions in regards to business attire and staff dress code policy. Chairperson, Daisy Orr made a motion that the discussion concerning Staff Dress Code policy be held at a later date after revisions. Seconded by Lucius Moses. (Questions, Discussion) Vice-Chairperson Haynes stated, "All in favor say YES," Opposes we have none. <b><i>Motion passed unanimously.</i></b></li></ul>								
10.0	<ul style="list-style-type: none"><li>Communication to Public- Mrs. Hopkins expressed concerns in regards to school marquee, food service menus, pictures, school calendars, school web page, or any other avenue of communication to the public being updated in a timely manner.</li></ul>								
11.0	<p><b>Board Business Action (Please see attached recommendations)</b></p> <ul style="list-style-type: none"><li>Human Resources – Personnel Matters</li></ul>								
12.0	<p><b>Adjournment</b></p> <p>Motion was made by Mrs. Hopkins to adjourn the meeting, second by John Gordon. Vice-Chairperson Haynes stated, "All in favor say YES," Opposes we have none. <b><i>Motion passed unanimously.</i></b></p>								

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Sign- In Sheet

## HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF TRUSTEES

Regularly Meeting

8/18/15 -7:00 pm

District Board Room

1.	Couchela Braddock
2.	Clifford Grant
3.	Rosemary P. Choice
4.	Franklin
5.	Sharon
6.	Sandra Sanders
7.	Shawna
8.	Shawanda Bryant Fields
9.	John Bryant
10.	Markel Bryant
11.	Tolen Jenkins
12.	Hevarie Brown
13.	Mary Allen
14.	Davita Williams
15.	Linda Gordon
16.	Carrie Hill
17.	Carmona
18.	Kisha
19.	Janet
20.	Janet
21.	Deanna
22.	Mary
23.	Tarig Garvin
24.	Donna
25.	KaSheed Blake
26.	Jaguly
27.	Chad Kistner
28.	Marlin Thomas
29.	Prince Reid

30.	Pand Johnson
31.	Jamez Taylor
32.	Desmond Elmore
33.	Charleston Sims
34.	R. Singleton
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HAMPTON DISTRICT 2  
COUNTY TREASURER REPORT  
JULY 2015

	7/1/2015	General	Bond	QZAB	SQSCB	TOTAL
Beginning Balance		\$2,071,456.26	\$94,833.96	\$61,839.92	\$4,529.31	\$2,232,659.45
Receipts		\$560,460.87	\$4,784.20	\$11.86	\$0.22	\$565,257.15
Expenditures		\$1,087,261.03	\$0.00		\$0.00	
Transfers		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Balance	7/31/2015	\$1,544,656.10	\$99,618.16	\$61,851.78	\$4,529.53	\$1,710,655.57

RECEIPTS				EXPENDITURES			
DATE	RECEIPT #	SOURCE	GENERAL	BOND	QZAB	SQSCB	
1 07/07/15	15002	DEPT OF REVENUE	82,673.70				07/01/15 A/P 3064 141,804.27
2 07/07/15	15006	JROTC	3,306.93				07/01/15 P/R 3065 86,172.65
3 07/07/15	15007	FEDERAL CLAIMS	143,427.65				07/09/15 A/P 3066 135,000.00
4 07/10/15	15008	INTEREST	1,714.49				07/15/15 A/P 3067 20,903.00
5 07/13/15	15013	MOTOR CARRIER	182.66	19.81			07/15/15 P/R 3068 152,437.57
6 07/13/15	15012	CATE	46,295.00				07/23/15 A/P 3069 368,019.53
7 07/14/15	15016	FEDERAL CLAIMS	224,474.43				07/29/15 P/R 3070 174,845.33
8 07/31/15	15049	INTEREST	11.43	17.90	11.86	0.22	07/29/15 A/P 3071 8,078.68
9 07/31/15	15046	VEHICLE	42,899.42	2,765.15			
10 07/31/15	14047	REAL ESTATE		(19.38)			
11 07/31/15	14048	TAX COLLECTOR	15,475.16	2,000.72			
12							
13							
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18							
19							
Totals				\$560,460.87	\$4,784.20	\$11.86	\$0.22
							\$1,087,261.03

**SUPERINTENDENT'S HUMAN RESOURCES RECOMMENDATIONS**  
**HAMPTON COUNTY SCHOOL DISTRICT 2**  
**BOARD OF TRUSTEES MEETING (REGULAR MEETING)**  
**DISTRICT BOARDROOM—ESTILL, SOUTH CAROLINA**  
**8/18/2015**  
**CERTIFIED EMPLOYEES**

The following recommendations are presented for Board approval.

**CERTIFIED RECOMMENDATIONS:**

	NAME	JOB TITLE	LOCATION	HIRE DATE	APPROVAL	
1.	Liana Henderson	Teacher (Spanish)	EMS/EES		<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
2.	Ramya Cherupally	Exceptional Children Teacher	EMS		<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
3.	Sunitha Arava	Teacher(Chemistry)	EHS		<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
4.					<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
5.					<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
6.					<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
7.					<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
8.					<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
9.					<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
10.						
11.						

**PERSONNEL ACTIONS**

*The following reflect recent resignations, retirements, terminations, non-renewals, and transfers.*

**CERTIFIED RETIREMENT:**

	NAME	JOB TITLE	LOCATION	TERM DATE	APPROVAL STATUS
1.	Marsha Robinson	Teacher	EES		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved
2.					<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved

**CERTIFIED TRANSFERS:**

	NAME	JOB TITLE	OLD LOCATION	NEW LOCATION	EFFECTIVE DATE	APPROVAL STATUS
1.						<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved

**SUPERINTENDENT'S HUMAN RESOURCES RECOMMENDATIONS**

The following is information for the Board of Education.

**AT-WILL (CLASSIFIED) RECOMMENDATIONS:**

	NAME	JOB TITLE	LOCATION	HIRE DATE	APPROVAL STATUS
1.					<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
2.					<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
3.					<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved

# PERSONNEL ACTIONS

The following reflect recent job abandonments, releases, resignations, retirements, terminations, non-renewals, and transfers.

## AT-WILL (CLASSIFIED) RESIGNATIONS:

NAME	JOB TITLE	LOCATION	TERM DATE	APPROVAL STATUS
Laquisha Hopkins	Paraprofessional	EMS		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved

## AT-WILL (CLASSIFIED) TRANSFERS:

NAME	JOB TITLE	LOCATION	TERM DATE	APPROVAL STATUS
				<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved

*Tracey May*  
BOE Secretary Signature

*8/20/2015*  
Date

*Daisy B. Orr*  
BOE Chairperson Signature

*8/20/15*  
Date

*[Signature]*  
Superintendent Signature

*8/20/15*  
Date

*[Signature]*  
Human Resources Signature

*8/20/15*  
Date