

Vision 20/20: A world-class rural school district. Demonstrating our **BEST**.
 Behave Responsibly
 Exceed Expectations
 Scholarship First
 Team work always!



Minutes

HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF EDUCATION

REGULAR MEETING

2/20/18

District Board Room

Estill, SC 29918

Mission: The mission of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares *Each Child, Each Day*, and in *Every Classroom* to be **college/career** and **citizen** ready with no excuses.

6:00 p.m. EXECUTIVE SESSION

John Gordon made the motion to enter Executive Session. Earl Choice seconded the motion. The motion was carried.

Motion passed by unanimous consent, (4/0). Thomas Owens was absent.

John Gordon made the motion to come out of Executive Session. Earl Choice seconded the motion. The motion was carried. **Motion passed by unanimous consent, (4/0). Thomas Owens was absent.**

- Human Resources
- Legal Matters
- ACT 207

7:00 p.m. REGULAR BUSINESS MEETING – Meeting began at 7:02 p.m.

Mrs. Jacqueline Hopkins, Earl Choice, Mary Ann Atkins, John Gordon and Thomas Owens is absent

Other attendees: Superintendent, Martin L. Wright, Ed. S.

Time		
2 mins.	1.0	CALL TO ORDER <ul style="list-style-type: none"> ▪ Statement of Media Notification <i>In accordance with the S.C. Freedom of Information Act, Section 30-4-80(e), South Carolina Code, 1987, as amended, all local news media have been notified of the date, time, location, and agenda of the meeting to include a posting on the district's webpage.</i> ▪ Approval of Agenda <ul style="list-style-type: none"> ○ Mary Ann Atkins made a motion that we approve the agenda. John Gordon second the motion. The motion was carried. Motion passed by unanimous consent, (4/0). Thomas Owens is absent.
	2.0	MOMENT OF SILENCE
15 mins.	3.0	PUBLIC COMMENTARY PARTICIPATION Any person may address the Board for a maximum of three minutes following the public comment card procedures. Each speaker must fill out a public comment card. The forum will be limited to 15 minutes. *none noted
20 mins.	4.0	SUPERINTENDENT'S REPORT <ul style="list-style-type: none"> • The South Carolina Department of Education has set aside a portion of Education and Economic Development Act funds for the Preparing College- and Career-Ready Graduates Competitive Grants to help schools implement evidence-based strategies and/or models specifically designed to address the academic and career development needs of students with proven academic deficiencies so that, upon completing high school, these students will possess the knowledge, skills, and life and career characteristics of the <i>Profile of the South Carolina Graduate</i>. Approximately \$2 million is available for new grants during the FY 2018–19 funding cycle. The SCDE anticipates awarding approximately 13 grants, with the maximum award being \$150,000 for year one of the project (July 1, 2018, through June 30, 2019). The maximum grant funding period is four years (July 1, 2018, through June 30, 2022) and is subject to the annual availability of funds and grantees meeting all project requirements. Official grant award documents will be processed annually as yearly continuation of funding is not automatic. Mrs. Heather Bruemmer is currently serving as our consultant for the authorship of the EEDA

grant. Mrs. Bruemmer will be providing you with the vision for our grant submission and what specific program the district will utilize if awarded the grant. She will be speaking via phone conference.

○ **Talking points will include the following:**

1. How much is the grant for and what is it designed to do?
2. What can't it do?
3. What model program or strategies have been identified?
4. What is JAG?
5. Why choose JAG for our students?
6. Overview of the Conference so far.
7. Elements from the conference being incorporated into our grant proposal.
8. Questions or Concerns?

- There is a Called Board of Education meeting scheduled for Thursday, January 22, 2018 at 5:30 am for Student Disciplinary Hearings.
- The Board of Trustees has a Work-Session scheduled on March 12, 2018. The proposed items for that meeting includes Superintendent/Board Goals, Discussions regarding building referendum.
- The South Carolina School Board Association will be hosting Two Days at the Capital on both March 8, 2018 and April 12, 2018. 2DAC presents an opportunity for board members to advocate for students, teachers and parents in the district. This lobbying day brings local school board members and other public education advocates from across the state to the State House for face-to-face meetings with House and Senate lawmakers to advocate for a variety of key education issues including funding reform, flexibility and local control.

Legislative Updates

The **Senate Education Committee** approved and sent to the full Senate the following bills and S.C. Board of Education regulations:

- S.888, to allow school districts, subject to local school board approval, to annually provide teachers payment for unused, earned sick and annual leave days in excess of 90 days after July 1, 2018, at a rate of substitute pay or another amount.
- H.3427, to enact the Computer Science Education Initiative, which requires all high schools to offer a course in computer science and the SCDE to develop grade appropriate standards for computer science and computational thinking.

The **House Education and Public Works Committee** this past Tuesday approved and sent to the full House the following bills:

- H.3820, which amends the Comprehensive Health Education Program Act to require, beginning in the 2017-2018 school year, instruction in prescription opioid abuse prevention in grades 9–12.
- H.4596, which allows schools to provide a competency-based education program that eliminates "seat time" requirements.
- H.4810, which creates the School Metal Detector Study Committee.
- H.4434, which directs schools beginning in the 2019-2020 school year to administer a universal screening for students in kindergarten through second grade three times a year to identify, among other things, if students may have a learning or reading challenge such as dyslexia.
- Estill Middle/High School will be hosting a culture and climate workshop for students, faculty and staff, administration and parents title **Hotep and Hustle University**. To learn more about the workshop, drop-in on Thursday, February 22, 2018 or Friday, February 23, 2018 as outlined on the attached professional learning schedule.
- Mr. Wright celebrated the academic achievement of the 2nd nine weeks honor roll recipients. Please see attached list for all schools. A complete list of honor roll recipients will be published in this week's edition of the Gator Happening – Hampton County Guardian.
- *Q & A from BOE Members (15 mins.)*

5 mins.	5.0	REPORTS FROM BOARD MEMBERS
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		<ul style="list-style-type: none"> John Gordon shared his appreciation of teamwork that is displayed from Superintendent Wright and all Board Members. He shared some overviews from the SC School Board Association meeting held on Hilton Head, February 15-18, 2018. He further shared his concern of getting the community involved in Monthly Board Meetings. Jacqueline Hopkins reported she connected with a past donor of our district and he looks forward to connecting and discussing some needs of the district he may be able to assist with. She complimented the landscape and overhead lights at the schools. The room dividers in the cafeteria are lowered and prevents a safety hazard. She shared the district website is updated and looks good. She would like for all board members to attend 2DAC together. 																		
50 mins.	6.0	<p>NEW BUSINESS</p> <ul style="list-style-type: none"> Office of Finance and Operation Services – Ms. Corine Miller (15 mins.) <ul style="list-style-type: none"> District Salary Study Updates – Renee Jeffcoat from School Support <ul style="list-style-type: none"> Renee Jeffcoat reported the final phase of the salary study. The process will be completed by March 12, 2018. <i>Capital Improvement Project Update for Estill Elementary School – Barry Morgan Facilities/Construction Consultant</i> <ul style="list-style-type: none"> FWA from Hilton Head Island, SC is selected for the Improvement Project on Estill Elementary School. The work will not interfere with the school schedule. District Financial Report for January 2018 <ul style="list-style-type: none"> Ms. Miller reported on December, 2017 treasury report and will report on January, 2018 report at the next board meeting. <i>Q & A from BOE Members (15 mins.)</i> Office of Instruction– Dr. Sarah Williams (10 mins.) <p>Mr. Wright made the recommendation to table the items under the Office of Instruction until March’s Board Meeting due to Dr. Williams’ illness. Motion made by Mary Ann Atkins and seconded by John Gordon. Motion passed by unanimous consent, (4/0). Thomas Owens is absent.</p> <ul style="list-style-type: none"> Office of Transformation Support and Intervention Tiers for Estill Middle School, Estill High School Middle of Year (MOY) STAR360 Data Analysis Office of Student Services– Ms. Rose Choice (10 mins.) <ul style="list-style-type: none"> Proposed 2018-2019 District Academic Calendar <ul style="list-style-type: none"> Ms. Johnson presented the board with calendar updates. (see attached) <i>Q & A from BOE Members (15 mins.)</i> <ul style="list-style-type: none"> Mr. Choice suggested including President’s Day on the calendar as a Holiday. Students last day on June 4 and teachers last day on June 6. Office of Administrative Services – Ms. Conchita Bostick (15 mins.) <ul style="list-style-type: none"> District Vacancies Update <table border="1"> <thead> <tr> <th>Estill Elementary</th><th>Estill Middle/High</th><th>District Office</th></tr> </thead> <tbody> <tr> <td>Media Specialist</td><td>Media Specialist</td><td>Director of Special Services</td></tr> <tr> <td>Art Teacher</td><td>6th Grade Teacher</td><td>Administrative Assistant (Front Desk)</td></tr> <tr> <td>Music Teacher</td><td></td><td>Administrative Assistant (Human Resources)</td></tr> <tr> <td>1st Grade Teacher</td><td></td><td>PBIS Coordinator</td></tr> <tr> <td>2nd Grade Teacher</td><td></td><td></td></tr> </tbody> </table> District Policy Meeting Schedule Revised Dates <ul style="list-style-type: none"> The meetings will begin at 4pm and end at 5:30pm. February 26, 2018 March 5, 2018 March 19, 2018 March 26, 2018 Policy Discussion <ul style="list-style-type: none"> GCD/GDD Professional Staff Vacation/Holidays & Support Staff Vacations/Holidays (Revisions – see attachment) 	Estill Elementary	Estill Middle/High	District Office	Media Specialist	Media Specialist	Director of Special Services	Art Teacher	6 th Grade Teacher	Administrative Assistant (Front Desk)	Music Teacher		Administrative Assistant (Human Resources)	1 st Grade Teacher		PBIS Coordinator	2 nd Grade Teacher		
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		<ul style="list-style-type: none"> ▪ Policy AD School District Mission (Revisions – see attachment) Mrs. Jacqueline Hopkins made the motion to use any Holiday as an inclement weather make up day when needed, in Policies GCD and GDD. ▪ Q & A from BOE Members (15 mins.) Mrs. Jacqueline Hopkins stated the Art Teacher was approved. The art teacher hired is not fully certificated and the position will remain open until she is certificated. Mrs. Hopkins requested a list of policies that are being revised. <ul style="list-style-type: none"> ○ Mr. Wright made the recommendation to add to the agenda, Mr. Johnnie Miller, principal of EHS, for his presentation to Board Members for Board Appreciation. Ms. Mary Ann Atkins made the motion to accept the Superintendent's recommendation to add Mr. Miller to the agenda. Ms. Hopkins seconded. Motion passed by unanimous consent, (4/0). Thomas Owens is absent. Mr. Miller presented the Board with tokens. ○
2 mins.	7.0	CONSENT ITEMS – BOARD ACTIONS <ul style="list-style-type: none"> ▪ Approval of Minutes from 1.16.2018 (Regular Business Meeting), 1.22.2018 (Called Meeting) ▪ Human Resources ▪ Proposed 2018-2019 District Academic Calendar 2nd Read ▪ ACT 207 ▪ Architectural Firm for Estill Elementary School Capital Improvement Project ▪ Policies, GCD, GDD, AD – 1st Read
	8.0	EXECUTIVE SESSION (if warranted)
1 min.	9.0	ADJOURNMENT

May 15, 2018

BOARD BUSINESS ACTIONS/VOTING RECORDS
Regular Meeting-02/20/2018

That upon the recommendation of the Superintendent, that the Board approve all the items under consent with the changes of (1) adding President's Day and (2) adding the statement that Holidays could be used as inclement weather make up days for 1st read.	Motion made by: John Gordon Motion seconded by: Mary Ann Atkins	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input type="checkbox"/> Thomas Owens - absent The motion passed 4 of 5
That upon the recommendation of the Superintendent, that the Board approves moving the end of school to June 4th for students and June 6th for teachers. Also, President's Day is added back to the school calendar as a Holiday.	Motion made by: Mary Ann Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input type="checkbox"/> Thomas Owens - absent The motion passed 4 of 5
That upon the recommendation of the Superintendent, that the Board approves that Student C is placed on home based instruction in lieu of expulsion to include extra curricula activities for a period not to exceed 45 days pending an IEP review at the end of the 45 day expulsion/home based period.	Motion made by: Thomas Owens Motion seconded by: Mary Ann Atkins	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input type="checkbox"/> John Gordon - absent <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens The motion passed 4 of 5

Policy AD School District **Vision, Mission, and Beliefs**

Issued 10/05

Purpose: To establish the board's vision for meeting the educational needs of students, employees, business and members of the community.

~~The mission of Hampton County School District 2 is to prepare students to be successful, responsible citizens by providing challenging educational experiences.~~

Add:

Vision

Hampton County School District 2 will become a *world-class* rural school district. Demonstrating our **BEST**.

Behave Responsibly
Exceed Expectations
Scholarship First
Team work always!

Mission

The mission of Hampton County School District 2 is to provide a rigorous, personalized environment of academic excellence that prepares Each child, Each Day and in Every classroom to be **college/career** and **citizen ready** with no excuses.

Beliefs

We believe that:

- The primary focus of the school district is the education of all students.
- Education is a shared responsibility among students, educators, families and the community.
- A safe, respectful and nurturing learning environment is essential to learning.
- High expectations should be established for all students.
- Each parent is responsible for being actively involved in the education of his/her child(ren).
- Schools prepare students to be creative thinkers, problem solvers and effective communicators.

~~The district will implement this vision by providing lifelong learning opportunities that will develop the potential of all individuals and thereby improve the quality of life for all citizens of the district.~~

Adopted 5/29/86; Revised 6/19/01, 10/18/05

Hampton County School District No. 2

Policy GCD Professional Staff Vacations and Holidays

Issued 6/14

Purpose: To establish the basic structure for professional staff vacations and holidays.

School-year personnel

The school calendar, as adopted by the board, establishes the school recess periods and holidays for instructional staff members employed on a school-year basis.

Administrators and year-round personnel

The district grants 235-day, 240-day and 245-day employees two weeks of vacation after one full year of employment.

Employees may only accrue up to 20 vacation days.

Employees must obtain prior approval of the supervisor prior to taking vacation time.

Employees will not be allowed to request over ten consecutive vacation days at a time.

The superintendent has final approval **or denial** of the vacation request **based upon the needs of the district**.

The district will not grant vacation time to certified employees who are employed for less than 235 days.

Upon retirement with 28 years of service or at age 65, the district will pay employees for up to 20 accrued vacation days at their last per-day rate.

Holidays

New Year's Day (January 1)

Martin Luther King Day

~~Presidents' Day~~

Memorial Day

Independence Day

Labor Day

General Election Day (even-numbered years) (1st Tuesday in November)

Thanksgiving Day (4th Thursday in November)

Christmas (2 days) (December 24th and 25th)

Administrative personnel and district office level personnel who are 12-month employees will observe the school calendar holidays.

Adopted 9/18/90; Revised 6/22/93, 12/5/00, 7/9/02, 6/2/14

Hampton County School District No. 2

Policy GDD Support Staff Vacations and Holidays

Issued 6/14

Purpose: To establish the basic structure for support staff vacations and holidays.

Support staff

- The district grants 235 day, 240 day and 245 day employees two weeks of vacation after one full year of employment.
- Employees may only accrue up to 20 vacation days. Employees will not be allowed to request over 10 consecutive vacation days at a time.
- Employees must obtain prior approval of the supervisor before taking vacation time.
- The superintendent has final approval **or denial** of the vacation request **based upon the needs of the district**.
- Upon retirement with 28 years of service or at age 65, the district will pay employees for up to 20 accrued vacation days at their last per-day rate.

Holidays

New Year's Day (January 1)

Martin Luther King Day

~~Presidents' Day~~

Memorial Day

Independence Day (July 4)

Labor Day

General Election Day (even-numbered years) (1st Tuesday in November)

Thanksgiving Day (4th Thursday in November)

Christmas (2 days) (December 24th and 25th)

Administrative personnel and district office level personnel who are 12-month employees will observe the school calendar holidays.

Adopted 5/29/86; Revised 6/5/89, 9/18/90, 4/19/91, 6/22/93, 12/5/00, 7/9/02, 6/2/14

Hampton County School District No. 2