

**Vision 20/20:** A world-class rural school district. Demonstrating our **BEST.**

Behave Responsibly  
Exceed Expectations  
Scholarship First  
Team work always!



## Minutes

### HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF TRUSTEES REGULAR MEETING 6/20/2017 - 7:00 pm District Board Room Estill, SC 29918

#### BOARD OF TRUSTEES

Jacqueline H. Hopkins, Chairperson  
Thomas Owens, Vice-Chairperson  
Mary Ann Atkins, Secretary  
Earl N. Choice, Member  
John Gordon, Member

#### SUPERINTENDENT OF SCHOOLS

Martin L. Wright, ED.S.

<b>Mission:</b> The mission of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares <i>Each Child, Each Day</i> , and in <i>Every Classroom</i> to be <b>college/career</b> and <b>citizen</b> ready with no excuses.	
<b>6:00 p.m. EXECUTIVE SESSION:</b> Thomas Owens made motion to enter executive session. John Gordon seconded the motion. The motion was carried. <b>Motion passed by unanimous consent, (5/0).</b> Mary Ann Atkins made motion to come out of executive session. John Gordon seconded the motion. The motion was carried. <b>Motion passed by unanimous consent, (5/0).</b>	
<ul style="list-style-type: none"> <li>▪ Human Resources</li> <li>▪ Legal Matters</li> <li>▪ Student Matters</li> </ul>	
<b>GENERAL SESSION:</b> Jaqueline Hopkins, Thomas Owens, MaryAnn Atkins, Earl Choice and John Gordon. Additional Attendees: Superintendent, Martin L. Wright, ED.S. District Level Offices, Tiphani Gardner ( <i>See attachment</i> )	
<b>1.0</b>	<b>Call to Order</b> Chairperson, Hopkins, called the meeting to order at 7:09 pm.
<b>2.0</b>	<b>Statement of Media Notification</b> <i>The agenda has been placed on the district website and the local news media has been notified.</i>
<b>3.0</b>	<b>Moment of Silence</b>
<b>4.0</b>	<b>Approval of Agenda</b> John Gordon made a motion that we approve the agenda. Mary Ann Atkins seconded the motion. The motion was carried. <b>Motion passed by unanimous consent, (5/0).</b>
<b>5.0</b>	<b>Approval of Minutes</b> - Thomas Owens made a motion that we approve the minute's from <b><i>5/8/2017, 5/9/2017, 5/16/2017, 5/23/2017</i></b> . John Gordon seconded the motion. The motion was carried. <b>Motion passed, (5/0)</b>
<b>6.0</b>	<b>Superintendent's Report</b> <ul style="list-style-type: none"> <li>▪ Superintendent's Teacher Leadership Forum – Ms. Brannette Cohen <ul style="list-style-type: none"> <li>○ Mr. Wright asked to move the bullet to the July 2017 Regular Board Meeting. Mrs. Brannette was not able to attend.</li> </ul> </li> <li>▪ Student Project-based Learning Presentation Proposal – Mr. Mason Farmer</li> </ul>

	<ul style="list-style-type: none"> <li>Estill High School student, Mason Farmer, spoke to the board and community in regards to the track field proposal. Mr. Farmer spoke of grants, fundraisers and concession stand ideas to help meet obligations by 2018. The board suggested the proposal be submitted in writing in order to move forward with accomplishing the track field goal.</li> </ul>
<b>7.0</b>	<p><b>Public Comment Participation</b></p> <p>Any person may address the Board for a maximum of three minutes following the public comment card procedures. Each speaker must fill out a public comment card. The forum will be limited to 15 minutes.</p>
<b>8.0</b>	<p><b>Department Updates</b></p> <ul style="list-style-type: none"> <li><b>Office of Student Services</b> <ul style="list-style-type: none"> <li>Proficiency-based Course Request (Additions) <ul style="list-style-type: none"> <li>Mrs. Choice provided the course request to the Board. The request consisted of the following courses: <ul style="list-style-type: none"> <li>Foundation of English- CN#309918CW</li> <li>Career Readiness 101-CN#309917CW</li> <li>Digital Literacy -CN#27011417</li> </ul> </li> </ul> </li> </ul> </li> <li><b>Student and Parent Handbook</b> <ul style="list-style-type: none"> <li>Mrs. Choice highlighted the additions/changes to the Student and Parent Handbook (<i>formerly known as the Student Code of Conduct</i>). <ul style="list-style-type: none"> <li>Forms are at the beginning of the book</li> <li>Media Release</li> <li>Attendance Agreement</li> <li>Registration form</li> <li>Calendar</li> </ul> </li> </ul> </li> <li><b>2017 Graduation Data Report</b> <ul style="list-style-type: none"> <li>Mrs. Choice informed the board and community of the following data: <ul style="list-style-type: none"> <li>Number of Graduates- 60 (9GR- 14 {70})</li> <li>Graduation Rate- 86%</li> <li>Students starting a career- 16% (10)</li> <li>Students entering 2-year program- 38% (23)</li> <li>Students entering 4- year program- 23% (14)</li> <li>Military- .03% (2)</li> <li>Not sure- 18% (11)</li> </ul> </li> <li>Mrs. Hopkins highlighted the improvements compared to the 2016 report</li> </ul> </li> <li><b>Act 207 (formerly Act 155) High School Diploma Request-</b> Mrs. Choice provided the board with a list of Act 207 petitioners. She informed the board that after reviewing academic records, the petitioners met requirements of the high school diploma proviso.</li> <li><b>Athletic Department, Mr. Clifford Hopkins</b></li> </ul>

- **Athletic Handbook Updates**-Mr. Clifford Hopkins, Athletic Director provided for the board an updated Athletic Handbook. He highlighted the following pages:
  - Page 5/12- Signed Parent permission form added (Form good for the entire school year)
  - Page 11- Insured through AIG (District Insurance provider)
- **Field Trip Request** -Coach Hopkins informed and provided for the board paperwork submitted from the athletic department as a request for the boys' basketball team to attend an out of state camp on June 23-24, in Charlotte NC.
  - *Paperwork needs to reflect the change in the teacher count and additional chaperones on Field trip request.*

▪ **Office of Human Resources**

- District Vacancies Updates- Mrs. Bostick informed the Board and community that Hampton County 2 is seeking to fill the following positions:

Estill Elementary School Certified	Estill Middle/High School Certified	Classified Positions	Certified Administrator
Elementary Teachers (4) <ul style="list-style-type: none"> <li>▪ Pre- K</li> <li>▪ 1<sup>st</sup> Grade (2)</li> <li>▪ 5<sup>th</sup> Grade</li> </ul>	Social Studies Teacher (MS)	Pre- K Paraprofessional	Assistant Principal of Instruction (EMS/EHS) Assistant Principal of Operations (EMS/EHS)
Media Specialist	Special Education Teacher (MS)	Administrative Assistant for Federal Programs	
Art Teacher	Math Teacher (HS)	Information Technology Coordinator	
Music Teacher	ELA Teacher (HS)	Varsity Head Football Coach	
	Media Specialist	Bus Drivers	
	Business Technology Teacher	School Secretary for Estill Middle/High	

- Upcoming Policy Review- Mrs. Bostick informed the board of the following policies that are in need of review in the near future:
- Policy GCQF-R
  - Policy GDBC-R
  - Policy BEC
  - Policy KBB
  - Policy IHAM
  - Policy IHAC
  - Policy ILBB-R
  - GCB

	<ul style="list-style-type: none"> <li>▪ <b>Office of Finance and Operations – Ms. Corine Miller</b> <ul style="list-style-type: none"> <li>▪ District Fiscal Year 2018 Proposed Budget Updates, No Changes have been made in the 2018 Proposed Budget</li> <li>▪ District Financial Report for May 2017 <i>(See Attached)</i></li> <li>▪ Timber Sale Updates- Ms. Miller provided for the Board two quotes in regards to the Timber Sale with a pending quote from provider <i>(See Attached)</i></li> </ul> </li> <li>▪ <b>Office of Instruction – Dr. Sarah Williams</b> <ul style="list-style-type: none"> <li>▪ Teaching and Learning Framework <i>(See Attached)</i></li> <li>▪ Summer School Initiatives Updates <i>(See Attached)</i> - Dr. Williams reviewed the following programs: <ul style="list-style-type: none"> <li>• Read to Succeed (EES)</li> <li>• Gators G.L.O.W (EMS)</li> <li>• EMS Extended Learning (EMS)</li> <li>• EHS Credit Recovery (EHS)</li> <li>• SMART BOX <ul style="list-style-type: none"> <li>- Students from EES &amp; EMS summer programs will ride the bus to Fairfax to attend the SMARTBOX summer program</li> <li>- Goal is to serve 50 students.</li> <li>- Three workers from Mrs. Singleton’s program will accompany students to and from the camp</li> <li>- Program activities: computer lab, reading station, sewing, dance, agriculture, and sports camp.</li> <li>- Dinner will be served to students</li> <li>- Time 2:00 pm to 5:30 pm. Students will ride the bus back to EMS and their parent will need to pick them up from the school.</li> </ul> </li> </ul> </li> </ul> </li> <li>▪ <i>The board requested a report of percentage of students who were invited compared to who is currently attending.</i></li> </ul>
9.0	<b>Safety &amp; Security Discussion Continued – Vice Chairperson, Thomas Owens</b> <ul style="list-style-type: none"> <li>• Superintendent will establish a meeting with Sherriff Thomas Smalls to discuss School Resource Officer and construct a plan for efficient use of SRO.</li> </ul>
10.0	<b>Board of Trustee Meeting Dates July 1, 2017 – June 30, 2018</b> <ul style="list-style-type: none"> <li>• Mr. Wright explained and provided for the board a list of regularly scheduled board meeting dates and proposed work session dates. He explained that some regular session dates are changed due to holiday breaks. Mr. Wright will resend dates with notations.</li> </ul>
11.0	<b>Board of Education Chairperson Report</b> <ul style="list-style-type: none"> <li>• Chairperson Hopkins reported that all board members were in attendance to the Estill High School Graduation.</li> <li>• Mr. Wright encouraged the Board to see the new lockers located in the Estill Middle School.</li> <li>• Mr. Owens expressed concerns in regards to the old Estill Middle School grass and cleanliness.</li> </ul>
12.0	<b>Board Business Action</b> <ul style="list-style-type: none"> <li>▪ Human Resources</li> <li>▪ Student and Parent Handbook <i>(formerly Student Code of Conduct)</i> – 1<sup>st</sup> Read</li> <li>▪ Athletic Handbook Revisions – 1<sup>st</sup> Read</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Out-of State Field Trip Request – Athletic Department</li> <li>▪ Student Re-enrollment Request</li> <li>▪ Student Out of District Request</li> <li>▪ Act 207 (formerly Act 155) High School Diploma Request</li> <li>▪ Proficiency-Based Course Request</li> <li>▪ District Proposed Budget Fiscal Year 2018 – Adoption</li> <li>▪ BEDN - Board Members’ Use Of District-Owned Portable Devices – Adoption</li> <li>▪ BID - Board Member Compensation and Expenses – Adoption</li> <li>▪ DBG – Budget Adoption Process – Adoption</li> <li>▪ Board of Education Meeting Dates July 1, 2017 – June 30, 2017</li> </ul>
13.0	<b>EXECUTIVE SESSION (if warranted)</b> Thomas Owens made motion to enter executive session. John Gordon seconded the motion. The motion was carried. <b>Motion passed by unanimous consent, (5/0).</b> Earl Choice made motion to come out of executive session. Thomas Owens seconded the motion. The motion was carried. <b>Motion passed by unanimous consent, (5/0).</b>
14.0	<b>Adjournment</b> Thomas Owens made motion to adjourn. Mary Ann Atkins seconded the motion. The motion was carried. <b>Motion passed by unanimous consent, (5/0).</b>

August 1, 2017

**HAMPTON COUNTY SCHOOL DISTRICT 2**  
**BOARD BUSINESS ACTIONS**  
**Regular Session-6.20.2017**

That, upon the recommendation of the Superintendent, the Board approves <b>Human Resources Recommendation</b>	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, the Board approves the <b>Student and Parent Handbook (formerly Student Code of Conduct) – 1<sup>st</sup> Read</b>	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, that the Board approves the <b>Athletic Handbook Revisions – 1<sup>st</sup> Read</b>	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, the Board approves the <b>Out-of State Field Trip Request – Athletic Department</b>	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, the Board approves the <b>Student Re-enrollement Request</b>	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5

That, upon the recommendation of the Superintendent, the Board approves the <b>Student Out of District Request</b>	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, the Board approves the <b>Act 207 (formerly Act 155) High School Diploma Request</b>	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, the Board approves the <b>Proficiency-Based Course Request</b>	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, the Board approves the <b>District Proposed Budget Fiscal Year 2018 – Adoption</b>	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, the Board approves <b>Policy BEDN - Board Members’ Use Of District-Owned Portable Devices – Adoption</b>	Motion made by: Mary Ann Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5

That, upon the recommendation of the Superintendent, the Board approves <b>Policy BID - Board Member Compensation and Expenses</b>	Motion made by: Mary Ann Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, the Board approves <b>Policy DBG – Budget Adoption Process – Adoption</b>	Motion made by: Mary Ann Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5
That, upon the recommendation of the Superintendent, the Board approves <b>Board of Education Meeting Dates July 1, 2017 – June 30, 2017</b>	Motion made by: Mary Ann Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owen <input checked="" type="checkbox"/> Mary Ann Atkins <input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> John Gordon  5 of 5

6.20.2017