

Vision 20/20: A world-class rural school district. Demonstrating our **BEST.**

Behave Responsibly
Exceed Expectations
Scholarship First
Team work always!



Minutes

HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF TRUSTEES

REGULAR MEETING
7/18/2017 - 7:00 pm
District Board Room
Estill, SC 29918

BOARD OF TRUSTEES

Jacqueline H. Hopkins, Chairperson
Thomas Owens, Vice-Chairperson
MaryAnn Atkins, Secretary
Earl N. Choice, Member
John Gordon, Member

SUPERINTENDENT OF SCHOOLS

Martin L. Wright, ED.S.

Mission: The mission of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares <i>Each Child, Each Day</i> , and in <i>Every Classroom</i> to be college/career and citizen ready with no excuses.	
5:30 p.m. EXECUTIVE SESSION: John Gordon made motion to enter executive session. Mary Ann Atkins seconded the motion. The motion was carried. Motion passed by unanimous consent, (5/0). Thomas Owens made motion to come out of executive session. Mr. John Gordon seconded the motion. The motion was carried. Motion passed by unanimous consent, (5/0). *Mr. Thomas Owens via teleconference	
<ul style="list-style-type: none"> ▪ Human Resources ▪ Legal Matters ▪ Student Matters 	
GENERAL SESSION: Jaqueline Hopkins, MaryAnn Atkins, Earl Choice, and John Gordon. Thomas Owens via teleconference. Additional Attendees: Superintendent, Martin L. Wright, ED.S. District Level Offices, Tiphani Gardner (<i>See attachment</i>)	
1.0	Call to Order Chairperson, Jacqueline Hopkins, called the meeting to order at 7:11 pm
2.0	Statement of Media Notification <i>The agenda has been placed on the district website and the local news media has been notified.</i>
3.0	Moment of Silence
4.0	Approval of Agenda John Gordon made a motion that we approve the agenda. Thomas Owens second the motion. The motion was carried. Motion passed by unanimous consent, (5/0).
5.0	Approval of Minutes from -Mary Ann Atkins made a motion that we approve minutes from 6/7/2017, 6/20/2017, 6/22/2017. Thomas Owens seconded the motion. The motion carried. Motion passed by unanimous consent, (5/0).

6.0	Superintendent's Report <ul style="list-style-type: none">New Middle/High School Principal Introduction- Mr. Wright introduced Mr. Miller, the new Middle/High School Principal. Mr. Wright stated that Mr. Miller is a highly qualified educator who is also an Estill High School alumni.The Board welcomed Mr. Miller and spoke of their excitement of a new school year and the changes to come.														
7.0	Public Comment Participation <p>Any person may address the Board for a maximum of three minutes following the public comment card procedures. Each speaker must fill out a public comment card. The forum will be limited to 15 minutes.</p>														
8.0	Department Updates <ul style="list-style-type: none">Office of Student Services<ul style="list-style-type: none">2017-2018 Student and Parent Handbook (<i>formerly Student Code of Conduct</i>) - Mrs. Choice shared and provided updates to the 2017-2018 Student and Parent Handbook. She highlighted all significant changes. Mrs. Choice also called attention to an additional form that allows third parties to contact parents in regards to continued education for high school students.2017-2018 Athletic Handbook Updates- Mrs. Choice reported that there are no additional updates or changes to the handbookOffice of Human Resources<ul style="list-style-type: none">District Vacancies Updates<table><tr><th>Estill Elementary School Certified</th><th>Classified Positions</th><th>Certified Administrator</th></tr><tr><td>1st Grade</td><td>Cafeteria Worker (EES)</td><td rowspan="5">Assistant Principal of Operations (EMS/EHS)</td></tr><tr><td>Media Specialist</td><td>JROTC Instructor</td></tr><tr><td>Art Teacher</td><td>Media Assistant (EMS/EHS)</td></tr><tr><td>Music Teacher</td><td>Bus Drivers</td></tr><tr><td></td><td>School Secretary for Estill Middle/High</td></tr></table>	Estill Elementary School Certified	Classified Positions	Certified Administrator	1 st Grade	Cafeteria Worker (EES)	Assistant Principal of Operations (EMS/EHS)	Media Specialist	JROTC Instructor	Art Teacher	Media Assistant (EMS/EHS)	Music Teacher	Bus Drivers		School Secretary for Estill Middle/High
Estill Elementary School Certified	Classified Positions	Certified Administrator													
1 st Grade	Cafeteria Worker (EES)	Assistant Principal of Operations (EMS/EHS)													
Media Specialist	JROTC Instructor														
Art Teacher	Media Assistant (EMS/EHS)														
Music Teacher	Bus Drivers														
	School Secretary for Estill Middle/High														

▪ **Office of Finance and Operations – Ms. Corine Miller**

▪ District Maintenance & Facilities Request – Transfer of Funds

- Ms. Miller informed the board that she is requesting to transfer money from general funds to a capital project in order to upgrade facilities in the school district. Ms. Miller informed the board that all of the items listed are our **Tier 1** top priorities. Ms. Miller provided estimates and projections for the facility upgrades
- Mr. Miller, Principal of EMHS also informed the board and community of the 1st Annual GATOR PRIDE Day to be held Saturday, July 22 2017. He stated that all alumni, faculty, staff, parents, students, community members and other stakeholders were invited to attend Gator pride day. The agenda planned for that day includes landscaping, painting, cleaning and organization in preparation for the 2017-2018 school year.

▪ District Financial Report for June 2017 (See Attached)

- Ms. Miller explained and she also provided April 2017 and June 2017 updates to the Board members and explained the calculation updates which made an increase in the general balance funds. She also stated that there may be changes to the June 2017 monthly report.

▪ Final TAN Resolution – Ms. Miller stated that the district is down to the last TAN payment. She stated that the new TAN resolution needed the signatures of Board chair and secretary.

▪ Moody Financial Rating

- Ms. Miller reviewed the Moody financial rating. The credit rating reported the credit strengths and challenges of Hampton County School district 2 as follows:

Credit Strengths

- Structurally balanced budgets expected to continue as a result of strong managerial practices
- No reliance on cash flow borrowing
- County loan to be fully repaid in fiscal 2018

Credit Challenges

- Limited Revenue-raising ability
- Limited local economy
- Declining Enrollment trends
- Below average wealth indicators with high poverty levels

▪ Ms. Miller read to the board and audience the factors that can lead to a downgrade. They are as follows:

- Deviation from managements current expectation of stable fiscal performance

	<ul style="list-style-type: none"> ○ Erosion of liquidity and reserves as a result of structurally imbalanced operations ▪ Miller informed the board that the rating of the district has been improved each year. ▪ Board members would like to compare and contrast from last year's report
9.0	Safety & Security Discussion Continued – <i>*Discussion tabled</i>
10.0	Board of Education Chairperson Report – Boardchair stated that she has been on vacation and currently has nothing to report.
11.0	Board Business Action <ul style="list-style-type: none"> ▪ Human Resources ▪ District Maintenance & Facilities Request – Transfer of Funds ▪ Final TAN Resolution ▪ Student and Parent Handbook (<i>formerly Student Code of Conduct</i>) – 2nd Read ▪ Athletic Handbook Revisions – 2nd Read ▪ Student Out of District Request ▪ Student Re-enrollment Request
12.0	EXECUTIVE SESSION (if warranted) John Gordon made motion to enter executive session. Earl Choice seconded the motion. The motion was carried. Motion passed by unanimous consent, (5/0). Earl Choice made motion to exit executive session. John Gordon seconded the motion. The motion was carried. Motion passed by unanimous consent, (5/0).
13.0	Adjournment - Earl Choice made motion to adjourn. Thomas Owens second the motion. The motion was carried. Motion passed by unanimous consent, (5/0). Meeting Adjourned at 8:15 p.m.

HAMPTON COUNTY SCHOOL DISTRICT 2
BOARD BUSINESS ACTIONS
Regular Meeting-7.18.2017

That, upon the recommendation of the Superintendent, the Board approves, Human Resources recommendation of employment.	Motion made by: MaryAnn Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens 5 of 5
Teacher A- will not be released from the 2017-18 SY contract until a suitable replacement is found.	Motion made by: MaryAnn Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens 5 of 5
Teacher B- will not be released from the 2017-18 SY contract until a suitable replacement is found.	Motion made by: MaryAnn Atkins Motion seconded by: Earl Choice	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens 5 of 5
Teacher C- will not be released from the 2017-18 SY contract until a suitable replacement is found.	Motion made by: MaryAnn Atkins Motion seconded by: Earl Choice	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens 5 of 5

That, upon the recommendation of the Superintendent, the Board approves, District Maintenance & Facilities Request – Transfer of Funds in the amount up to \$200,000.00- Capital outlay improvement project.	Motion made by: MaryAnn Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens 5 of 5
That, upon the recommendation of the Superintendent, the Board approves, Final TAN Resolution	Motion made by: MaryAnn Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens 5 of 5
That, upon the recommendation of the Superintendent, the Board approves, Student and Parent Handbook (formerly Student Code of Conduct) – 2nd Read	Motion made by: MaryAnn Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens 5 of 5
That, upon the recommendation of the Superintendent, the Board approves, Athletic Handbook Revisions – 2nd Read	Motion made by: MaryAnn Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens 5 of 5
That, upon the recommendation of the Superintendent, the Board approves, Student Out of District Request	Motion made by: MaryAnn Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens

		5 of 5
That, upon the recommendation of the Superintendent, the Board approves Student Re-enrollment Request	Motion made by: MaryAnn Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens 5 of 5

November 1, 2017