

Vision 20/20: A world-class rural school district. Demonstrating our **BEST.**
 Behave Responsibly
 Exceed Expectations
 Scholarship First
 Team work always!

BOARD OF TRUSTEES
 Jacqueline H. Hopkins, Chairperson
 Thomas Owens, Vice-Chairperson
 MaryAnn Atkins, Secretary
 Earl N. Choice, Member
 John Gordon, Member

SUPERINTENDENT OF SCHOOLS
 Martin L. Wright, ED.S.



Minutes

HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF TRUSTEES

REGULAR MEETING
 9/26/2017 - 7:00 pm
 District Board Room
 Estill, SC 29918

Mission: The mission of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares *Each Child, Each Day*, and in *Every Classroom* to be **college/career** and **citizen** ready with no excuses.

6:00 p.m. EXECUTIVE SESSION:

John Gordon made motion to enter executive session. Mary Ann Atkins seconded the motion. The motion was carried. **Motion passed by unanimous consent, (5/0).**

Earl Choice made motion to come out of executive session. John Gordon seconded the motion. The motion was carried. **Motion passed by unanimous consent, (5/0).**

- Human Resources
- Legal Matters

GENERAL SESSION: Jaqueline Hopkins, MaryAnn Atkins, Earl Choice, John Gordon and Thomas Owens. Additional Attendees: Superintendent, Martin L. Wright, ED.S. District Level Offices, Tiphani Gardner
(See attachment)

1.0 Call to Order Chairperson, Jacqueline Hopkins, called the meeting to order at 7:12 pm

2.0 Statement of Media Notification

The agenda has been placed on the district website and the local news media has been notified.

3.0 Moment of Silence

4.0 Approval of Agenda John Gordon made a motion that we approve the agenda. Mary Ann Atkins seconded the motion. The motion was carried. **Motion passed by unanimous consent, (5/0).**

5.0 Approval of Minutes from Mary Ann Atkins made a motion that we approve minutes from 8.15.2017 and 8.28. 2017. John Gordon seconded the motion. The motion carried. **Motion passed by unanimous consent, (5/0).**

6.0 Public Comment Participation

Any person may address the Board for a maximum of three minutes following the public comment card procedures. Each speaker must fill out a public comment card. The forum will be limited to 15 minutes.

*** No comment card submitted**

7.0	<p>Old Business</p> <ul style="list-style-type: none"> Mr. Wright explained that the following business had been motioned to be revisited from the August regularly scheduled board meeting. 2017-2018 District Organizational Chart – Superintendent Wright explained the changes and updates that were reflected on the organizational chart and job descriptions. (Questions, Discussion) 90 Day Active Supervision Plan – Rose Choice, Director of Student Services explained that the instrument formed was drafted by using the Contract of Agreement. Mr. Miller, Estill Middle/High principal explained and provided a draft of the expectations of the School Resource Officer. (Questions, Discussion) <ul style="list-style-type: none"> <i>Change verbiage from Evaluation to Checklist</i> Job Descriptions – Conchita Bostick, Director of Administrative Services, provided and reviewed job descriptions of the following positions: <ul style="list-style-type: none"> Dean of Student Assistant Principal of Instruction Assistant Principal of Operations 2016 District Audit Report – Corine Miller, Director of Finance & Operations, reviewed and compared the ratings of the 2016 and 2017 Moody Audit report. She reported that in 2016 the rating was BA2 compared to the 2017 rating of BAA3. The rating positively increased.
8.0	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Local Donor(s) Donation Recognition- Mr. Wright publicly thanked the following individuals, groups and faith-based organization for their investment in our students: <p>Devices:</p> <ol style="list-style-type: none"> Ms. Sudie Gordon Mr. & Mrs. Christopher & Laquisha Hopkins Pastor Guy Hodges, III and the 2nd Thankful Missionary Baptist Church <p>School Supplies:</p> <ol style="list-style-type: none"> Prayer, Prayer and More Prayer Men's Group (Truckers & Friends) <ul style="list-style-type: none"> Clifton Lighty Johnathan Gordon Michael Brantley Kennith Saxon James Brabham Stanley Beckett Darren Lighty Christopher Singleton Charles Blake Alexander Newton Minister Jerome Lewis Former Pastor Joseph Hester and the Lawtonville Baptist Church <ul style="list-style-type: none"> Problem-Solving Guidance before Contacting District Attorney- Mr. Wright informed the board of the memorandum sent to all District-level leaders and Principals on September 18, 2017. (See Attached)

- **Homecoming 2017** is upon us this week and the high school administrative team has organized activities to promote positive school culture, community and alumni outreach. Homecoming activities are as follows:

Monday, September 25 th	CHAMP/Sports Day Wear favorite sport paraphernalia.
Tuesday, September 26 th	Twin/Triplet Day Student and friend can dress alike
Wednesday, September 27 th	Wild-out Day Wear neon colors, decorative socks, etc.
Thursday, September 28 th	Mismatch & All of That Day Wear clothing that does not match
Friday, September 29 th	Spirit Day Wear your class shirts Pep Rally at 2:00 pm Tail-gate Set-up at 1:00 pm Homecoming Parade at 5:00 pm Anniversary Meet & Greet (Class of '77, '87, '97, '07, '17) in EMS Gym at 6:00 pm Homecoming Game (Estill vs. North) at 7:30 pm

- Currently we have Board of Education policies in need of our attention for revisions to include:
 - GCQF-R: Discipline, Suspension and Dismissal of Professional Staff
 - GDBC-R: Support Staff Supplementary Pay/Overtime
 - GCB: Professional Staff Contracts and Compensation
 - BEC: Executive Session Opening Meeting
 - KBB: Parents Rights and Responsibilities
 - IHAM: Health Education
 - IHAC: Social Studies Education
 - ILBB-R: State Program Assessments

The Superintendent recommended that we organize a Board of Education committee to effectively revise/update the policies mentioned above. Policy BDE permits for the appointment of special committees as appointed by the Board chairperson. The Superintendent also recommend the following composition of the special committee:

- 2 appointed BOE members
- Superintendent of Schools
- Director of Administrative Services
- SIC member from each school
- 2 students where applicable and age appropriate
- School-level leaders

	<ul style="list-style-type: none">The proposed date for the recommended policy special committee is October 9, 2017 at 4:00 pm.																							
	<table><tr><td>That, upon the recommendation of the Superintendent, the Board approves to organize a Board of Education committee for policy revisions</td><td>Motion made by: Mary Ann Atkins Motion seconded by: John Gordon</td><td><input checked="" type="checkbox"/>Earl Choice <input checked="" type="checkbox"/>MaryAnn Atkins <input checked="" type="checkbox"/>John Gordon <input checked="" type="checkbox"/>Jacqueline Hopkins <input checked="" type="checkbox"/>Thomas Owens The motion passed 5 of 5</td></tr></table> <ul style="list-style-type: none">Board members, Mr. Earl Choice and Mrs. Mary Ann Atkins volunteered to be a part of the committee.	That, upon the recommendation of the Superintendent, the Board approves to organize a Board of Education committee for policy revisions	Motion made by: Mary Ann Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens The motion passed 5 of 5																				
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9.0	<div>New Business</div> <div>Department Updates<ul style="list-style-type: none">Office of Administrative Services – Ms. Conchita Bostick<ul style="list-style-type: none">District Vacancies Update</div> <table><tr><th>Estill Elementary School Certified</th><th>Estill Middle/High School Certified</th><th>Classified Positions</th><th>Certified Administrator</th></tr><tr><td>1st grade Teacher</td><td>Media Specialist</td><td>JROTC Instructor (EHS)</td><td>Director of Special Services (DO)</td></tr><tr><td>Media Specialist</td><td>6th Grade Teacher</td><td>Bus Drivers</td><td>Coordinator of Special Services (DO)</td></tr><tr><td>Art Teacher</td><td>JROTC</td><td></td><td>PBIS Interventionist</td></tr><tr><td>Music Teacher</td><td></td><td></td><td></td></tr></table> <div><table><tr><td>That, upon the recommendation of the Superintendent, the Board tables the description for Coordinator of Special Education Service until the October 17, 2017 Board of Education business meeting.</td><td>Motion made by: Thomas Owens Motion seconded by: John Gordon</td><td><input checked="" type="checkbox"/>Earl Choice <input checked="" type="checkbox"/>MaryAnn Atkins <input checked="" type="checkbox"/>John Gordon <input checked="" type="checkbox"/>Jacqueline Hopkins <input checked="" type="checkbox"/>Thomas Owens The motion passed 5 of 5</td></tr></table><ul style="list-style-type: none">Mr. Lewis explained the title of Multi-Tiered System of Support (MTSS) Coordinator and the PBIS Interventionist job description and the title. He explained to the Board and community of the Special Education Funding that will be supplied for 2 years in the amount of \$201, 00.00.Office of Finance and Operation Services – Ms. Corine Miller<ul style="list-style-type: none">District Financial Report for August 2017 – Ending Balance \$2,744,631.76 (See Attached)Capital Improvement Updates (See Attached)Timber Update-Ms. Miller recommended that the board and staff move forward with the 2 quotes ready submitted. Timber update was tabled until the October 17, 2017 regularly scheduled board meeting.Abbeville Capital Improvement Fund Application-Ms. Miller enlightened the board and community of the Abbeville funds that the SC General Assembly made available in</div>	Estill Elementary School Certified	Estill Middle/High School Certified	Classified Positions	Certified Administrator	1 st grade Teacher	Media Specialist	JROTC Instructor (EHS)	Director of Special Services (DO)	Media Specialist	6 th Grade Teacher	Bus Drivers	Coordinator of Special Services (DO)	Art Teacher	JROTC		PBIS Interventionist	Music Teacher				That, upon the recommendation of the Superintendent, the Board tables the description for Coordinator of Special Education Service until the October 17, 2017 Board of Education business meeting.	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens The motion passed 5 of 5
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	<p>the amount of \$55.8 million for school facility upgrades for any I districts that was a plaintiff in the Abbeville lawsuit or with a poverty index of eight percent or higher. She stated that Hampton County School District 2 through her department, has already submitted the application on September 8, 2017 in order to be considered at the next South Carolina Board of Education Meeting scheduled for October 10, 2017.</p> <ul style="list-style-type: none"> ▪ Office of Student Services – Ms. Rose Choice <ul style="list-style-type: none"> ▪ Mrs. Choice announced the following information regarding the make-up dates due to Tropical Storm Irma <p>Due to the most recent weather-related event of Tropical Storm Irma, students will have to make up a total of three (3) school days as noted below:</p> <ul style="list-style-type: none"> • September 11-13, 2017 <p>The district will use October 5-6, and November 3, 2017 as make-up dates. Currently on the 2017-18 academic calendar, October 5-6, 2017 is noted as Fall Break and November 3, 2017 is a professional development day for teachers. On October 5-6, 2017, all schools will operate on their regular schedules and students should report at their designated bell time. On November 3, 2017, all schools will implement the Early Dismissal bell schedule as follows:</p> <ul style="list-style-type: none"> • Estill Elementary School 8:00-11:30 a.m. • Estill Middle/High School 8:30-12:00 p.m. ▪ Office of Technology Services – A’Kosha Hinkson <ul style="list-style-type: none"> ▪ Ms. Hinkson provided a 1:1 Mobile Device Update as of September 20, 2017. She explained that 356 students are in receipt of their devices.
10.0	<p>Board of Education Chairperson Report</p> <ul style="list-style-type: none"> • Mrs. Hopkins spoke of her attendance at the School Law Conference on August 18-20, 2017. She spoke of the professional learning to be very informative and provided board members with artifacts. More information can be provided at another time.
11.0	<p>Board Business Action</p> <ul style="list-style-type: none"> ▪ Human Resources ▪ District Organizational Chart 2017-2018
12.0	<p>EXECUTIVE SESSION (if warranted) John Gordon made motion to enter executive session. Earl Choice seconded the motion. The motion was carried. Motion passed by unanimous consent, (5/0). Earl Choice made motion to exit executive session. John Gordon seconded the motion. The motion was carried. Motion passed by unanimous consent, (5/0).</p>
13.0	<p>Adjournment Mary Ann Atkins made motion to adjourn. Earl Choice seconded the motion. The motion was carried. Motion passed by unanimous consent, (5/0). Meeting Adjourned.</p>

HAMPTON COUNTY SCHOOL DISTRICT 2
BOARD BUSINESS ACTIONS/VOTING RECORDS
Regular Meeting-9.26.2017

October 25, 2017

<p>1. That, upon the recommendation of the Superintendent, the Board approves Human Resource recommendation</p>	<p>Motion made by: Thomas Owens Motion seconded by: Mary Ann Atkins</p>	<p><input checked="" type="checkbox"/>Earl Choice <input checked="" type="checkbox"/>MaryAnn Atkins <input checked="" type="checkbox"/>John Gordon <input checked="" type="checkbox"/>Jacqueline Hopkins <input checked="" type="checkbox"/>Thomas Owens The motion passed 5 of 5</p>
<p>2. That, upon the recommendation of the Superintendent, the Board approves to send a resolution asking for the State Superintendent of Education and the State Board of Education to suspend or revoke the teaching certificate of Employee A for breach of contract.</p>	<p>Motion made by: Thomas Owens Motion seconded by: Mary Ann Atkins</p>	<p><input checked="" type="checkbox"/>Earl Choice <input checked="" type="checkbox"/>MaryAnn Atkins <input checked="" type="checkbox"/>John Gordon <input checked="" type="checkbox"/>Jacqueline Hopkins <input checked="" type="checkbox"/>Thomas Owens The motion passed 5 of 5</p>
<p>3. That, upon the recommendation of the Superintendent, the Board tables the 2017-18 District Organizational Chart until October.</p>	<p>Motion made by: Thomas Owens Motion seconded by: Earl Choice</p>	<p><input checked="" type="checkbox"/>Earl Choice <input checked="" type="checkbox"/>MaryAnn Atkins <input checked="" type="checkbox"/>John Gordon <input checked="" type="checkbox"/>Jacqueline Hopkins <input checked="" type="checkbox"/>Thomas Owens The motion passed 5 of 5</p>